

# CALL TO ARTISTS

## *Hip to be Square*

### Spring Open Show at Sequoia Gallery

Sequoia Gallery + Studios invites artists living in the greater Portland area to participate in a non-juried fundraising open show in April. The front part of the gallery will show 12" square original works created by up to 100 artists, and the back of the gallery will show works by Sequoia members.



### Guidelines and Entry

- Open to artists in the greater Portland area.
- Submit a separate, signed application and \$25 non-refundable fee for each entry. Artists may enter more than one piece of art, but must pay a separate entry fee for each piece.
- Sequoia will provide a 12" x 12" x 1.5" canvas to be used for each entry. The canvas may be used as is, or it may be altered in any way the artist chooses. If the canvas is altered, the finished piece must fit within the outer edges of the 12" x 12" frame of the canvas. The artwork may not protrude any further than 6" out from the wall.
- Artwork will be accepted in all media, and there is no specific theme for the show. Artists must use canvas provided by Sequoia. No wet paintings!  
All art must be designed to hang on a wall.  
Do not add any wire or framing. Work will be hung by the canvas frame with one nail.
- All artwork will be for sale. Each artist will set the price for their own artwork. Sequoia will retain a 20% commission on all sales. Sold art will stay up for the duration of the show.
- Artwork will not be juried, but each artist must submit an application form along with their entry fee. Sequoia will notify artists of their acceptance into the show by e-mail. All updates and information will be communicated via e-mail.

#### Timeline

February 1	Entries open/accepted, canvases available for pick up at gallery
March 24–March 30	Deliver artwork to Sequoia Gallery
March 31	April show hanging
April 3, 6 p.m.–8 p.m.	First Tuesday Opening reception and celebration
April 28, 10 a.m.–5 p.m.	Show ends, artists pick up unsold pieces

Fill out the attached entry form and send, with \$25 entry fee, to:  
Sequoia Gallery + Studios  
P.O. Box 3344, Hillsboro, OR 97123  
or drop off at the gallery:  
136 SE 3rd Ave., Hillsboro.  
Hours: Tues – Sat 10 a.m. – 5:00 p.m.

**SEQUOIA**  
GALLERY + STUDIOS

# Hip to be Square

Spring Open Show at Sequoia Gallery



## APPLICATION

Deadline Friday, March 30, 2012

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email (*required*) \_\_\_\_\_ Phone \_\_\_\_\_

Medium \_\_\_\_\_ Price \_\_\_\_\_

Signature \_\_\_\_\_

### Hillsboro Visual Art Association DBA Sequoia Gallery and Studios

#### AGREEMENT FOR CONSIGNMENT OF WORKS OF FINE ART PURSUANT TO ORS 359.200 ET SEQ (Oregon Art Consignment Act)

This Consignment Agreement sets forth the rights and obligations between the Hillsboro Visual Art Association (hereinafter "Gallery") and the undersigned (hereinafter "Artist").

##### 1. Delivery of Inventory for Exhibit or Sale.

Artist agrees to deliver to Gallery all works of art, in a suitable condition for exhibition or sale, as set forth in the Guidelines described in this document, and as described and listed by the Artists in the Artist Inventory Sheet, which is incorporated by reference into this agreement. Delivery of works of art as listed in the Artist Inventory Sheet shall be made by the Artist, or on behalf of the Artist, on or prior to the delivery date as designated by the Gallery.

##### 2. Display, Sale Price, Commission, and Fees.

Artist agrees that the work(s) of art shall be displayed for sale at the Gallery. By signing this form and delivering work for exhibit, artist gives permission to use their work in advertising/publications. Artist agrees that each piece described on the Artist Inventory Sheet, as prepared by Artist, may not be sold for less than the selling price shown. Artist agrees that gallery will retain 20% commission of the selling price of each work from the proceeds of sale as gallery's agreed on commission for the acceptance, display and sale of each work. Gallery is authorized to display the work of art during the designated dates of this show. In the event the work is not sold, Artist agrees to reclaim and remove the work from the Gallery within 5 days after the show closes. In the event the work is sold, Gallery agrees to pay Artist's share of the proceeds to the Artist, minus commission, approximately 30 days after the close of the show. Gallery agrees, on demand by artist, to provide the name and address of the purchaser of the work and the date of purchase for any work sold for \$100 or more, as recorded on the sales receipt at time of purchase.

##### 3. Liability.

Gallery shall provide careful consideration and handling of each work of art in Gallery's possession. The Artist agrees that works of art are not in Gallery's possession when being delivered to or removed from the Gallery by the Artist. It is generally understood that even in the best of situations some minor damage may occur. The Artist is encouraged to insure his/her works of art which are in Gallery's possession because the Gallery does not guarantee the works of art against any or all loss, destruction, or damage.

**The undersigned Artist hereby accepts and agrees to be bound by the terms and conditions of this Consignment Agreement.**

#### Gallery Use Only

Received date \_\_\_\_\_ Received by \_\_\_\_\_

\$25 application fee      Sequoia Invoice # \_\_\_\_\_

Type of payment(circle one):    cash    check    credit card

\_\_\_\_\_  
Artist Signature verifying pick up of canvas and inventory sheet

Questions? Contact Beth O'Mahony, project coordinator: [mefo@coyotecreekranch.com](mailto:mefo@coyotecreekranch.com) or cell 503-880-3071.

**SEQUOIA**  
GALLERY + STUDIOS

P.O. Box 3344 ■ 136 SE 3rd Ave. ■ Hillsboro, OR 97123  
503-693-0401 ■ [www.sequoiagallerystudios.org](http://www.sequoiagallerystudios.org)  
Hours: Tues – Sat 10 a.m. – 5:00 p.m.